

# Liverpool World Heritage Site Townscape Heritage Initiative

**A grant scheme for the repair and improvement of targeted buildings and infrastructure in the Liverpool World Heritage Site area.**

The THI is an initiative of the Heritage Lottery Fund (HLF) administered by Liverpool City Council.

The scheme involves the combination of grants from various sources to form a THI “common fund”. This application form has two purposes;

- a) To apply for THI grant.
- b) To confirm that other grants for the same project (applied for or already approved) also qualify for THI common fund purposes.

## PRE-APPLICATION FORM

### Important note:

**This form is designed to identify early interest for particular schemes. Please discuss the application in advance of submission with the project officer named at the end of this application form. A more comprehensive application form will need to be filled in prior to any offer of grant assistance.**

**Please complete the following in capital letters**

### 1. Building Name and Address

a) Building Name: \_\_\_\_\_

b) Address of the buildings/sites for which grant assistance is sought. Please indicate Listed Building status, if known:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 2. Name and Address of Applicant

Telephone/Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### 3. Details of Contract

Proposed start and end dates: \_\_\_\_\_

\_\_\_\_\_

#### 4. Name and Address of Agent (if applicable)

Telephone/Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

#### 5. Interest in the Property

a) What is the Applicant's interest in the property?

Owner  Lessee  Prospective Purchaser  Other  (please specify)

b) If owner, in which year and month was the property purchased?

\_\_\_\_\_

c) If leaseholder, in which year and month was the lease taken over?

\_\_\_\_\_

d) If leaseholder, when does the lease expire?

\_\_\_\_\_

#### 6. Current Use

a) What is the present use of the site/building, by floor?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b) What is the proposed use of the building after repair, by floor?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### 7. Commercial Status

a) Is the applicant or the owner of the building a commercial concern?

Yes  No

b) Is VAT reclaimable?

Yes  No



**13. The need for grant. Will the Project:-**

a) Proceed without the grant? Yes  No

b) Proceed in a reduced form without the grant? Yes  No

c) Proceed at a reduced pace without the grant? Yes  No

d) Approximately how much THI grant is required to support your building project?

\_\_\_\_\_

e) If yes to any of the above, please provide a brief justification below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**14. You are required to declare any connections with the City Council as grant administrators.**

a) are you an employee of Liverpool City Council?

Yes  No

b) Are you a spouse, co-habitee, child, step child or business partner of any employee of the City Council?

Yes  No

If yes to either question please give details:

**15. Declaration**

I apply for the amount of THI (direct) grant as indicated above.

I agree that all the grants referred to in section 14. shall form part of the THI "common fund", subject to eligibility.

I declare that the information given above is true and accurate to the best of my knowledge and belief and that I have read the guidance notes and outline grant conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Print): \_\_\_\_\_